

## AV quote request form

Please print this form, complete it, and then scan and email, or fax it back to us.

A Visage Technical Event Designer will contact you to provide you with a detailed audio visual and staging proposal, designed to make your event a complete success.

Feel free to attach your own material, or email us directly if you have already compiled some or all of this information.

<b>Event date/s:</b>		<b>Venue</b>	
<b>Client Company name:</b>		<b>Room</b>	
<b>Event company name:</b>		<b>Venue Contact</b>	
<b>Contact name:</b>		<b>Access times:</b>	
<b>Contact telephone #'s:</b>			
<b>Contact email:</b>			
<b>Alternative contact details:</b>			
<b>Type of event:</b>			

<b>Equipment overview:</b>  Please outline any specific equipment that you know you will require.  Don't worry if you don't feel confident with this section, an experienced Technical Event Designer will contact you, and see that the audiovisual component of the event meets or exceeds expectation.			
<b>Equipment Detail:</b>  You may already have a clear picture of what you require, or another quote that you would like to share with us for comparison.  Please use this section to add detail, or feel free to send us through the other quote or equipment list.			
<b>Lighting:</b>		<b>Conference:</b>	
<b>Staging:</b>		<b>Audio:</b>	
<b>Vision:</b>	<b>Entertainment:</b>		
<b>Other:</b>	<b>Other:</b>		